



CITY OF HOUSTON

Job Posting

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1	<div><div>Applications accepted from:</div><div>ALL PERSONS INTERESTED</div></div>
2	<div><div>Job Classification</div><div>PROJECT MANAGER</div></div>
3	<div><div>Posting Number</div><div>PN# 105767</div></div>
4	<div><div>Department</div><div>Department of Public Works & Engineering</div></div>
5	<div><div>Division</div><div>Public Utilities Division</div></div>
6	<div><div>Section</div><div>Water Production Branch</div></div>
7	<div><div>Reporting Location</div><div>611 Walker*</div></div>
8	<div><div>Workdays & Hours</div><div>M - F, 8 a.m. - 5 p.m.*</div><div>*Subject to change</div></div>
9	<div><div>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</div><div>Analyze the City’s water distribution system to prioritize projects. Review water design and construction projects for operational efficiency and effectiveness. Perform operational optimization studies for the City water distribution system. Attend pre-bid, pre-construction, technical review committee meetings as required.</div></div>
10	<div><div>ESSENTIAL FUNCTIONS/WORKING CONDITIONS</div><div>The position requires stooping, bending and/or lifting of items of up to 30 pounds with occasional period of walking on rough surfaces.</div></div>
11	<div><div>MINIMUM EDUCATIONAL REQUIREMENTS</div><div>Requires a Bachelor’s degree in Civil Engineering, Environmental Engineering, Chemical Engineering, Business Administration, Physical Sciences or a closely related field.</div></div>
12	<div><div>MINIMUM EXPERIENCE REQUIREMENTS</div><div>Four years of experience in planning, operations, design, construction, geo-technical environmental or a closely related field are required. Directly related professional experience may be substituted for education requirement on a year-for-year basis.</div></div>
13	<div><div>MINIMUM LICENSE REQUIREMENTS</div><div>A valid Texas Driver’s License and compliance with the City of Houston policy on driving (AP 2-2).</div></div>
14	<div><div>PREFERENCES</div><div>Master of Science in Civil, Environmental, or Chemical Engineering.</div></div>
15	<div><div>SELECTION/SKILLS TESTS REQUIRED</div><div>None However, the Department may administer a skill assessment evaluation.</div></div>
16	<div><div>SAFETY IMPACT POSITION</div><div><div><input checked="" type="checkbox"/> Yes</div><div><input type="checkbox"/> No</div></div><div>If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.</div></div>
17	<div><div>SALARY INFORMATION</div><div>Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:<div><div>Salary Range - Pay Grade 24</div><div><div>\$1,419 - \$1,961 Biweekly</div><div>\$36,894 - \$50,986 Annually</div></div></div></div></div>
18	<div><div>OPENING DATE :</div><div>July 13, 2005</div></div>
19	<div><div>CLOSING DATE :</div><div>Open Until Filled</div></div>
20	<div><div>APPLICATION PROCEDURES</div><div>Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. Our TDD (Telephone Device for the Deaf) phone number is 713.837.9496 candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.<div>An equal opportunity employer</div></div></div>